

## **INSTRCUTIONS FOR THE PREPERATION OF THESIS**

Every candidate for the degree of Doctor of Philosophy shall submit a thesis embodying the research and giving evidence of originality and ability of independent investigation. Candidates for the degree of M.Phil. shall submit a Thesis which includes results of his research and gives an indication of the student's ability to conduct research with some supervision.

Each student is requested to consult to his Senior Supervisor and the Chairman of his Board of Study before commencing the preparation of his thesis.

Three copies (original and 2 copies) of the final draft of his thesis shall in the first instance be submitted by the student to the Director of the Postgraduate Institute of Agriculture. As the Examination Committee may require revisions of the thesis, these copies shall be unbound but paginated.

When the thesis has been accepted by the Examination Committee and corrected or revised satisfactorily, three bound copies shall be submitted by the student to the Director of the Institute for the signature of the members of the committee. Two copies shall become the property of the Institute, while the third copy will be returned to the student.

The following points should be observed in the preparation of the thesis.

- (a) Paper : Clear white A4 Paper 21.0 X 29.7 cm. should be used for the final three copies of the thesis, one type of paper must be used throughout a given thesis except for charts and figures. Photographic plates are allowed for charts and diagrams.
- (b) Typing: Any standard type is acceptable, but one size and style must be used consistently throughout the thesis. All typing should be double spaced on one side of the paper only. Carbon copies should be clear legible and free from smudging.
- (c) Margins are 1 ½” (3.7 cm) Left, ¾” (2.0 cm) right, 1 ¼” (3.5 cm) top, 1 ¼” (3.5 cm) bottom (The right margin should be ¾” (2.0 cm) after binding is over. Therefore, it is advisable to keep 1” (2.5 cm) at the time of typing).
- (d) Cover : the cover of the thesis should stand at 21.5 x 30.2 cm. in the finally bound position.
- (e) General Form and Style : This may differ somewhat between Boarders of Study. The main point is Consistency of form, tone and level. The generally used subdivisions are: Introduction. Lecturer Review, Materials and Methods, Results and Discussion and Conclusion.
- (f) Abstract: An abstract of the thesis of not more than six hundred words should be included in the thesis.
- (g) References : References are cited in the text by the author and year and are not numbered. All references in the text must be listed with names of authors arranged alphabetically. References should be composed in the following order: Author's name and initials / Year of publication/ Title of article/ Name of Journal/ Volume/ Number and pages.

- (h) Units of Physical Quantities: Students are encouraged to use the International Systems of Units.
- (i) Mathematical Formulae: All mathematical formulae should be carefully typed or handwritten with symbols in correct alignment and adequately spaced; vectors should be indicated by overhead lines.
- (j) Tables and figures should be numbered with Arabic numerals and be accompanied by titles.
- (k) Order of items: Title page  
Abstract  
Acknowledgment  
Table of Contents  
List of Tables  
List of Figures  
List of Plates  
Notations (if any)  
Body of text (see (c) above)  
References  
Appendix (if any)
- (l) Official copies (first two) of the thesis should be by a green hard cover with author's name with initials, degree and year printed in gold on the spine bottom upwards, in that order leaving 2.5 cm. space on either end. The front cover will carry the title on top, author's name in full in the center and year at the printed in gold.
- (m) Official copies should include title pages which are available in the office of the Director of the Institute. Members of the Examination Committee shall sign the title page in ink when the thesis has been finally accepted. (Rexine for binding is available at the Director's Office)
- (n) Pages to be numbered as follows:  
Abstract to notation – in Roman figures printed at the top of each page. Commencing from the beginning of the body of text to the end of thesis, numbering should be in Arabic figures printed at the top center of each page. The pages that commence chapters to be left out without numbering but should be continued for the purpose of numbering.

#### References

Names of Books / Journals/ Periodicals to be in Italics or underlined.